

**Finance Directorate** Buckinghamshire New University Queen Alexandra Road

High Wycombe Bucks HP11 2JZ **Tel: 01494 605 083**



#### Email: [income@bucks.ac.uk](mailto:income@bucks.ac.uk)

INSTALMENT AGREEMENT FORM

|  |  |  |  |
| --- | --- | --- | --- |
| Student name |  | Student ID |  |
| **Total tuition fees** |  | **Amount** | **£** |
| **Payment dates** | **On or before enrolment date** |  | **£** |
| **On or before** | |  | **£** |

**£**

**Online payment Bank transfer** please mark payment method

1. I have paid the first instalment.
2. I will make the other payments via the online payment portal on the instalment dates for payment of my tuition fees or
3. I have arranged or will arrange with my bank to make the above transfers to the University’s bank account for payment of my tuition fees.
4. I will inform Finance immediately if the payment cannot be made. Contact details above.
5. If the payment is not made in accordance with the agreement and you have failed to inform The Student Centre or Finance Directorate your account will be in default and you may be asked to pay any outstanding amount in full.

Signature

Date

✁

# Cut off and keep this slip as a reminder of the payment dates.

### Student ID

**Payment for Total tuition fees £**

**Payment dates On or before enrolment date £**

(these can be

found overleaf)

**On or before £**

**On or before £**

**Online payment via the secure payment portal on the Bucks website: https://bucks.ac.uk/epayments**

To log on you will need to enter your Student ID and your date of birth. Simply choose tuition and enter the amount, you will then be prompted to enter your debit or credit card details and an email address for your receipt.

**Bank details for direct transfer and/or standing order:**

Barclays Bank plc, High Street, High Wycombe, Bucks, HP11 2BG, UK Sort Code: 20.40.89, Account Number: 90344443

Swift Code: BARCGB22

IBAN Number: GB12BARC20408990344443

Account Name: Bucks New Uni. Direct

Please quote your student ID number as reference for the bank.

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