**Please Note: The University cannot provide an invitation to your guests as proof they are travelling to your ceremony. We can however provide a letter that states that you have been invited to attend a Degree Ceremony and have booked tickets for your guests.**

|  |  |
| --- | --- |
| **Student Name and Title**  | Please enter your title and full name here  |
| **Student ID** | Please enter Student ID | **Date of Birth** | Click here to enter a date. |
| **Address and postcode** | Please enter your current address. The visa letter will be sent to this address |
| **Contact telephone number** | Please enter your telephone number here |
| **What is your award?** | Please enter your award title here |
| **What is the date of the ceremony you will be attending?** | Click here to enter a date. |
| **Do you, the student, require a visa?** | Choose an item. |
| **If so, what is your permanent country of residence and provide the full address of the British Embassy or High Commission that the visa letter will be addressed to?** | Please enter the full name of your permanent country of residence and provide the Embassy or High Commission address  |
| **How many guest tickets have you purchased?** | Choose an item. |
| **How many guests require a visa?****Please note you must purchase a ticket for each guest before a visa letter can be provided.** | Choose an item. |
| **Please state which country these guests are travelling from and provide the full address of the British Embassy or High Commission that the visa letter will be addressed to**  | Please enter the full name of the country where your guests are travelling from and provide the Embassy or High Commission address |
| **If some of your guests are travelling from a different country as stated above how many will require a visa letter?** | Choose an item. |
| **Please state which country these guests are travelling from and provide the full address of the British Embassy or High Commission that the additional visa letter will be addressed to** | Please enter the full name of the country where your guests are travelling from and provide the Embassy or High Commission address |

**Please download, complete and email this form to** **graduation@bucks.ac.uk**